

Investment Banking Junior Analyst

Boutique investment bank seeks professional with no experience up to 1 year of M&A experience. We offer unlimited growth potential as a key part of a busy and highly-regarded firm, and accordingly, many opportunities for expedited professional development.

Ideal Candidate

We are actively seeking to hire a Junior Analyst to join our team. Candidates must demonstrate a high-level of professionalism together with strong technical, written and verbal communication skills. As a busy firm, the work is fast-paced and intense. The ability to work under tight deadlines, be adaptable and work both independently and as part of a team are essential traits of a successful candidate. The ideal candidate will possess skills and interest in sales/marketing as well as finance. We want sharp, highly organized, outgoing, ethical people, who produce high-quality results, and who want to be part of a growing, collegial team.

Responsibilities will reflect experience level, and will include:

- Supporting the firm's senior deal makers while gaining exposure to all aspects of client engagements, business development, marketing activities, and day-to-day operations.
- Support client initiatives, which may include research and market analysis, among other things.
- Playing a pivotal role in the firm's data expansion efforts to oversee and improve its database of specialized information.
- Helping to create financial analysis/models as well as the firm's marketing materials.
- Training and mentoring interns.
- Ensuring first-rate deliverables for internal and external end-users.

Qualifications:

- M&A or finance employment or internship experience preferred but not required
- Articulate, with excellent communication skills
- Attention to detail and the ability to self-edit are extremely important
- Strong organizational skills
- Strong project management skills are crucial
- Advanced capabilities in Excel and PowerPoint
- Personable and upbeat disposition
- Team player who is self-motivated to learn and grow quickly

Compensation: Base Salary + Bonus

To apply, please e-mail a cover letter, résumé, Excel and PowerPoint sample to Zach Eisenberg at zeisenberg@greenberg-advisors.com. The PowerPoint sample can cover any topic, but most importantly, it should exhibit the skills that we can expect from the candidate.

For more information about GA, please visit our website: www.greenberg-advisors.com.