

## **Investment Banking / M&A Intern (Spring – Summer 2023)**

### **Description:**

The candidate will be involved in many aspects of this growing boutique M&A advisory firm. Responsibilities include transaction support, researching new companies in our sectors of focus, entering company data and metrics into our detailed database, business development/marketing support, and other ad-hoc projects. Interns will gain unmatched exposure as to how a successful firm operates.

### **Qualifications:**

- Detail-oriented (extremely important)
- Highly motivated and entrepreneurial
- Strong work ethic
- Ability to work well under tight deadlines
- Strong written and oral communication skills
- Skilled with time management; ability to multitask and complete various projects
- Personable and upbeat disposition
- Team player who is self-motivated to learn and grow quickly

### **Contact:**

[zeisenberg@greenberg-advisors.com](mailto:zeisenberg@greenberg-advisors.com)

### **Desired Majors (all class levels):**

Finance, Marketing

### **Required Documents:**

Cover Letter, Resume, 1-2 PowerPoint Samples

### **COVID-19 Considerations:**

Greenberg Advisors requires all candidates to be fully-vaccinated and properly boosted. This is subject to updated guidance from the Centers for Disease Control and Prevention (CDC). Please visit the CDC's website for more information.

### **Hours:**

Interns must be prepared to stay for both the Spring and Summer and be available to work at least 15-20 hours/week during the Spring semester and 35-40 hours/week during the Summer. There may also be an opportunity for the right candidate to stay beyond Summer 2023. In your cover note, please include a description of your interest and availability.